

Trustee Job description

To ensure adherence UK Sikh Healthcare chaplaincy group Memorandum and Articles.

- To act as guardian of Shelter's mission and values and to protect its brand and reputation.

Strategy and policy

- To approve the organisation's strategy, policy and plans – and to ensure their effective implementation.

Stewardship

To protect UK Sikh Healthcare Chaplaincy Group's assets, and to ensure the following:

- Suitable allocation of resources to deliver UK Sikh Healthcare Chaplaincy Group's strategy.
- Effective identification and management of risks.
- Maintenance of systems of financial management and control to ensure financial probity and solvency.

Monitoring & performance management

- Appointment of staff
- Monitoring of the organisations performance
- Supporting staff in the delivery of the strategy
- Holding staff to account for delivery of the strategy.

Stakeholder engagement

- Ensuring UK Sikh Healthcare Chaplaincy Group's engagement with beneficiaries, service users and other key stakeholders to inform the organisational strategy, policy and plans.
- Ensuring that UK Sikh Healthcare Chaplaincy Group upholds and promotes the principles of equality and diversity in all aspects of its organisation and work.

Governance

- Promoting and participating in high standards of governance in UK Sikh Healthcare Chaplaincy Group.

Values

To uphold Sikh values and to ensure that they are maintained in the work and activities of the UK Sikh Healthcare chaplaincy group.

Authorisation

To sit on the authorisation panel and to provide and support the process of recruitment of Sikh Chaplains.

This job description cannot cover every issue or task that may arise within the post at various times and trustees will be expected to carry out other duties from time to time which are broadly consistent with those in this document. This job description does not form part of a contract of employment.